



## Temple Learning Academy's Careers Programme

At Temple Learning Academy, we are committed to providing a high-quality careers programme to ensure our students are well informed and ready for their next steps, whether that is into further education or into the world of work. Temple Learning Academy works in partnership with Progress Careers who are an external company, which allows us to provide independent and impartial careers guidance service, as well as draw upon their industry contacts to offer a broad range of experiences throughout both primary and secondary phases. This ensures that each of our students has high aspirations for their next steps in education, training and employment, and goes beyond that outlined in the Gatsby benchmarks.

Progress Careers work alongside colleagues at Temple Learning Academy to provide support both in lessons and the wider curriculum, including assemblies, educational visits, workshops and events such as careers fairs. They provide access to career advisers in a variety of ways including; individual 1:1 meeting, drop-in sessions, learning pathway planning and on results days. Progress Careers are also available to provide personalised CEIAG to students who are not attending school, such as those in alternative provision.

<b>Summary of Provision</b>		
Primary	<b>Personal Development lessons:</b> <ul style="list-style-type: none"> <li>- What jobs do people do?</li> <li>- What strengths, skills and interests do we have?</li> <li>- What jobs would we like?</li> <li>- Year 5 and Year 6 will have the opportunity to attend a careers fair with their teachers to meet with local apprenticeship providers, sixth forms and colleges and ask questions about their future</li> </ul>	Early identification of possible NEET students – appropriate interventions put in place.
Year 7	<b>Personal Development lessons :</b> <ul style="list-style-type: none"> <li>- How to be enterprising?</li> <li>- Career types</li> <li>- Equality of opportunity</li> <li>- Challenging stereotypes</li> <li>- Links between values and careers</li> </ul>	Students referred for career advice and guidance with school's careers advisor as required.

	<p><b>Assemblies</b> – Two assemblies during the academic year to focus on STEM, public sector and creative careers</p> <p><b>Excellence week</b> – Students will have the opportunity to attend a careers fair and meet with local apprenticeship providers, sixth forms and colleges</p>	
Year 8	<p><b>Personal Development lessons:</b></p> <ul style="list-style-type: none"> <li>- equality of opportunity in life and work</li> <li>- challenge stereotypes and discrimination in relation to work and pay</li> <li>- employment, self-employment and voluntary work</li> <li>- how to set aspirational goals for future careers and challenge expectations that limit choices</li> <li>-</li> </ul> <p><b>Assemblies</b> – Two assemblies during the academic year to focus on STEM, public sector and creative careers</p> <p><b>Excellence week</b> – Students will have the opportunity to attend a careers fair and meet with local apprenticeship providers, sixth forms and colleges</p>	<p>Students referred for career advice and guidance with school's careers advisor as required.</p> <p>Students identified as being at risk of NEET to have an early careers meeting with the careers advisor (attendance/FTEs)</p>
Year 9	<p><b>Personal Development lessons:</b></p> <ul style="list-style-type: none"> <li>- transferable skills, abilities and interests</li> <li>- demonstrate strengths</li> <li>- different types of employment and career pathways</li> <li>- manage feelings relating to future employment</li> <li>- how to work towards aspirations and set meaningful, realistic goals for the future</li> <li>- GCSE and post-16 options</li> <li>- skills for decision making</li> <li>- young people's employment rights and responsibilities</li> <li>- skills for enterprise and employability</li> </ul>	<p>Students referred for career advice and guidance with school's careers advisor as required.</p> <p>Careers interviews to feed into EHCPs as required</p> <p>Careers advisor present at options evening</p> <p>Students identified as being at risk of NEET to have an early careers meeting with the career advisor (attendance/FTEs)</p>

	<p><b>Assemblies</b> - Two assemblies during the academic year to focus on STEM, public sector and creative careers</p> <p><b>Excellence week</b> – Students will have the opportunity to attend a careers fair and meet with local apprenticeship providers, sixth forms and colleges</p>	<p>Highest risk of PP NEET students to have a career meeting</p>
<p>Year 10</p>	<p><b>Personal development lessons:</b></p> <ul style="list-style-type: none"> <li>- how to evaluate strengths and interests in relation to career development</li> <li>- about opportunities in learning and work</li> <li>- strategies for overcoming challenges or adversity</li> <li>- about responsibilities in the workplace</li> <li>- how to manage practical problems and health and safety</li> <li>- how to maintain a positive personal presence online</li> <li>- how to evaluate and build on the learning from work experience</li> </ul> <p><b>Assemblies</b> – Two assemblies during the academic year to focus on Post 16 options, Higher education, apprenticeships</p> <p><b>Excellence week</b> – Students will have the opportunity to attend a careers fair and meet with local apprenticeship providers, sixth forms and colleges. Students will participate in workshops including how to write a CV, cover letter and personal statement.</p> <p><b>Apprenticeship Fair</b> – students considering a Post 16 apprenticeship take part in school arranged visit.</p> <p><b>University visits</b> – identified universities will be dependent on cohort</p>	<p>All students to have a career meeting with the career advisor by the end of the academic year.</p> <p>Careers advisor to be available at Parents' Evening.</p>

	<p><b>Careers week</b> – visits from post providers (LCC, LCB, Notre Dame, TMHS, LCC apprenticeships) Lessons focus on how the subject links to a range of careers.</p> <p><b>College taster days</b> – Leeds City College and Leeds College of Building</p>	
Year 11	<p><b>Personal Development Lessons</b></p> <ul style="list-style-type: none"> <li>- how to use feedback constructively when planning for the future</li> <li>- how to set and achieve SMART targets</li> <li>- effective revision techniques and strategies</li> <li>- about options post-16 and career pathways</li> <li>- about application processes, including writing CVs, personal statements and interview technique</li> <li>- how to maximise employability, including managing online presence and taking opportunities to broaden experience</li> <li>- about rights, responsibilities and challenges in relation to working part time whilst studying</li> <li>- how to manage work/life balance</li> <li>- throughout guidance, students will be supported by their form tutor in making applications to post 16 providers</li> </ul> <p><b>Assemblies</b></p> <ul style="list-style-type: none"> <li>- Two assemblies during the academic year focusing on post 16 options and specific career opportunities (STEM, public sector, creative).</li> </ul> <p><b>Excellence week</b> – Students will have the opportunity to attend a careers fair and meet with local apprenticeship providers, sixth forms and colleges. Students will participate in workshops including how to write a CV, cover letter and personal statement.</p> <p><b>Careers week</b> – Lessons focus on how the subject links to a range of careers.</p>	<p>All students, on and off-site, have a follow up careers meeting.</p> <p>Additional meetings for students at risk of being NEET are arranged.</p> <p>SEND/LAC/off-site students are prioritised at the start of the academic year as well as higher frequency of meetings.</p> <p>All Year 11s to meet with a member of SLT to discuss careers plans – referrals made to careers advisor if necessary.</p> <p>Careers advisor is present on GCSE results day to offer guidance.</p>

