



PARENT COUNCIL AGENDA AND MEETING NOTES

Initial meeting	Monday 27 June 2022
Autumn Term 1	Monday 10 October 2022
Autumn Term 2	Monday 5 December 2022
Spring Term 1	Monday 30 January 2023
Spring Term 2	Monday 20 March 2023
Summer Term 1	Monday 15 May 2023
Summer Term 2	Monday 3 July 2023

Monday 27/6/2022	Attendees: (MQU) Michelle Quayle (TLA Community Champion) (NK) Nicola Keeligan (JS) Juber Shaikh	Invited: Nicola Barker Gavin Collumb Innes Drozd Yvonne Ackroyd Chantelle Gaines
Times	Arrive from 5:00pm to 5:30pm	Meeting from 5:30pm to 6:30pm

Point	Description	Notes	Action
1	Welcome and refreshments	Tea, coffee, biscuits cakes Get to know you question: What TV show or film would you choose if you could only watch one for a whole year?	
2	Introductions		
2	Constitution	Read through the Parent Council Constitution	
3	Code of Conduct	Read through the Parent Council Code of Conduct. Signed and dated 2 copies. One retained by school. Completed by MQU, JS and NK Parents represent current Y1, Y3 and Y8	MQU to invite other volunteers into school to check through Constitution and sign Code of Conduct.

4	What are the 3 biggest positive impacts of the last school year?	<p>Lots of examples:</p> <ul style="list-style-type: none"> -Inviting Parents to Primary whole year assemblies for Star of the week. <i>(Please could there be a little more notice? Wednesday rather than Thursday for a Friday assembly?)</i> -Primary Golden Table at lunchtimes for Star of the week. -ACE club: from suggestion to implementation a very quick response – primary children are enjoying these activities. -Meet and Greet for Reception students next year. -Attendance rewards funfair at the end of term. <i>(Please could there be more rides for the younger children as well?)</i> -Email and text messages notices and alerts are great. 	MQU to feedback to SLT
5	In your experience as a parent, what one thing could the Academy work on?	<p>General:</p> <ul style="list-style-type: none"> -Parental engagement, more needed! -Emails tend to give short notice of changes or something that the parent needs to action, could more notice be given? 	To SLT
		-contacting teachers on Classcharts not always getting a timely response.	<i>(MQU noted that if there are difficulties contacting a teacher via classcharts either phone school on 01132645456 and ask to leave a message for the member of staff to call you back, or email info@tla.rklt.co.uk and it will be forwarded to the member of staff.)</i>
		<p>Primary Focus:</p> <ul style="list-style-type: none"> -Following from success of Star of the Week assemblies, would it be possible to have a parent assembly for each year group so that the students can showcase what they have been learning to parents? -Two parent evenings for Primary? -Parents invited to Primary Sports day -movie night (afterschool) and/or sleepover in the school -ClassDojo for primary, or someway to make the notices more visual (add photos on to a feed?) -Transition between year groups, more notice of next year's class and teacher would be preferable (2 weeks before end of year?) so that parents can meet new teacher and discuss any concerns around friendship groups etc. 	Alex Clark

		Secondary Focus: -Curriculum overview for each subject / year group	<i>(MQU noted that this was something that is being completed on the new school website – checking afterwards this has been completed)</i> https://www.templelearningacademy.org/learning-at-tla/curriculum-intent/
		-Assembly for secondary parents to attend once per term focusing on rewards and celebrations. Preferably for the start of the school day.	To Amy Thompson
		-Virtual parents evening wasn't great, too fast paced and getting cut off from teachers. Would prefer face to face.	<i>(MQU noted that face to face parents evening for secondary is being planned, will be held in sports hall and dining hall with refreshments provided.)</i>
6	Primary consultation	Looked at initial consultation questionnaire around proposal to change the end of the Primary day to 3pm. Questions raised -How will the day change for the students? -Is the time going to be taken from lessons? -Why is this being suggested in the first place? -Primary has had lots of time changes over the last few years why another change now?	To Alex Clark / Stu Huddleston <i>(MQU noted that no time would be taken from lessons, in the past break and lunch times have been adjusted by 5-10 mins to accommodate the earlier finish)</i>
7	Setting Agenda for October 2022 meeting	<ul style="list-style-type: none"> - Responses to Items raised in initial meeting - Peer review outcomes - SATS and GCSE results - AOB 	No other items suggested.
8	AOB	MQU to email out these minutes and responses to the questions within one week.	MQU